



PC Hoofthaan 12
2332 AX LEIDEN
071-5765266
administratie@eersteleidseschool.nl
www.eersteleidseschool.nl

Student data

Burgerservicenummer (citizen service number): -----

Surname(s): -----

First name(s): -----

Name (how child is addressed): -----

Gender: male / female *

Date of birth: -----

Place of birth: -----

Country of birth: -----

Nationality 1. -----

2. -----

Address: -----

Postal code: -----

Town: -----

- Application Type: pre-register (0-3 years old)
(refer to attached procedure
for explanation) register (3-4 years old)
 enrol (4 years and older)

PLEASE ATTACH A COPY OF THE PASSPORT

Family composition

Siblings

(pre-)Register in Eerste Leidse Schoolvereniging: yes / no *

Full name: -----

Date and place of birth: -----

Gender: male / female *

Burgerservicenummer (citizen service number): -----

Please attach a copy of the passport

(pre-)Register in Eerste Leidse Schoolvereniging: yes / no *

Full name: -----

Date and place of birth: -----

Gender: male / female *

Burgerservicenummer (citizen service number): -----

Please attach a copy of the passport

Single-parent family: yes / no *

Parent / caretaker / guardian 1

Surname(s): -----

First name(s): -----

Relation to child (mother, father, caretaker, guardian): -----

Is there an arrangement regarding parental access? yes / no*

Date of birth: -----

Country of birth: -----

Nationality: -----

Education: -----

Profession: -----

Marital status: -----

Mobile Phone number: -----

E-mail address: -----

Parent / caretaker / guardian 2

Surname(s): -----

First name(s): -----

Relation to child (mother, father caretaker, guardian): -----

Is there an arrangement regarding parental access? yes / no*

Date of birth: -----

Country of birth: -----

Nationality: -----

Education: -----

Profession: -----

Marital status: -----

Mobile Phone number: -----

E-mail address: -----

Parent / caretaker / guardian 3

Surname(s): -----

First name(s): -----

Relation to child (mother, father caretaker, guardian): -----

Is there an arrangement regarding parental access? yes / no*

Date of birth: -----

Country of birth: -----

Nationality: -----

Education: -----

Profession: -----

Marital status: -----

Mobile Phone number: -----

E-mail address: -----

Only applicable for non-Dutch nationality:

Since when do you live in the Netherlands? : -----

Expected length of stay in the Netherlands: -----

Unknown / less than 2 years / longer than 2 years / less than 5 years / longer than 5 years *

Other: -----

Did you register your child in other schools? Yes / no *

If yes, in which school? -----

Reason for registration: -----

Which school has your preference? 1. -----

2. -----

3. -----

Current school (if applicable):

Name and address current school: -----

Student's current group / grade: -----

Reason for changing schools: -----

Name of contact person: -----

Special remarks:

Which is your child's mother tongue?: -----

Does your child speak any other language: -----

Which language(s) do the parent(s)/ caretaker(s) speak with the child?: -----

Are there any special remarks applicable?:

- Medical issues: -----
- Behavioural or psychological issues: -----
- Learning difficulties: -----
- Development disabilities: -----
- Giftedness / bilingualism: -----

By registering at the E.L.S., I agree with the following conditions:

- When the child's registration is official, at least one parent / caretaker is obliged to become a member of the Schoolvereniging;
- Subsequently, you are obliged to pay the subscription fee for the Schoolvereniging as well as the annual parental contribution, according to Article 1, Section 4 of the Household regulations of the E.L.S., as documented in the statutes. The payment will take place by direct debit, after written notice.
- In case the student is enrolled from another school, a screening will take place.

Permission for the use of photographic material of the child in the schoolguide, website and/or Facebook (without reference to the surname of the child) for the entire duration of the enrolment at the school:

Yes No

- The legal representatives have provided all information that the school needs to make an informed decision about the admission,
- All fields are filled in completely, if applicable,
- In case of withholding information and / or submitting an incomplete file, the duty of care is breached.

Duly signed for approval

Signature parent / caretaker 1: -----

Signature parent / caretaker 2: -----

Signature parent / caretaker 3: -----

Date: ----- Place: -----

How did you find out about the Eerste Leidse Schoolvereniging?

- website
- friends / neighbours / family
- Facebook
- advertisements in newspapers
- open house
- other:

*delete where/if not applicable.

Please return the fully completed form to:

Eerste Leidse Schoolvereniging
PC Hooftlaan 12
2332 AX Leiden

or

administratie@eersteleidseschool.nl

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Pre-enrolment / enrolment / registration new students

Pre-registration (0-3 years old)

Parents make an appointment for an introductory meeting. If parents decide to give preference to our school after the meeting, they can show their interest by completing the pre-registration form.

The parents receive a confirmation of the pre-registration as soon as possible. We follow the 'order of entry' principle in the entire process, and therefore can quickly revert regarding the future placement.

Registration

If the child is 3 years old, parents will receive an official confirmation that the child has been permanently placed. If the child is placed on the waiting list, parents are kept informed of any changes. In both situations, the parents receive the request to confirm the registration. The registration is final after receipt of this confirmation.

Enrolment

The child is finally enrolled on his/her 4th birthday. Parents, whose child is on the waiting list, are kept informed of the developments.

Registration (3-4 years old)

Parents make an appointment for an introductory meeting. If parents decide to give preference to our school after the meeting, they can show their interest by completing and returning the pre-registration form.

The parents receive a confirmation of the official registration as soon as possible. If the child is placed on the waiting list, parents are kept informed of any changes.

Enrolment

The child is finally enrolled on his/her 4th birthday. Parents, whose child is on the waiting list, are kept informed of the developments.

Enrolment (4 years and older)

Parents contact the school to discuss the placement possibilities. If there are possibilities, an introductory meeting follows. If the parents want to enrol the child after the introductory meeting, they must first report this to the current (old) school. An exchange of information then takes place. If it turns out that we as a school can address well to the learning and educational needs, a definitive appointment is made for placement.

In the entire process, we use the principle of order of entry of the pre-registration form.